



**Application Check Sheet  
Graduate Certificates in  
Architectural Acoustics, Book Arts, Design-Build, Health & Wellness,  
Historic Preservation, Public Interest Design**

Apply on-line at: <https://www.applyweb.com/apply/kugrad/>.

**Current School of Architecture & Design graduate students should submit the following materials:**

- \_\_\_\_\_ Application Fee (\$30).
- \_\_\_\_\_ Please upload your Advising Report from the KYOU portal or an official transcript.

**Students outside the School of Architecture & Design should submit the following materials:**

- \_\_\_\_\_ Application Fee (\$30).
- \_\_\_\_\_ A copy of the official transcript where the undergraduate degree was confirmed and a copy of the official transcript where any graduate degree/credit was earned (if applicable). These transcript(s) can be issued to the student. An official transcript sent directly from the university will be requested upon acceptance to the Certificate Program.

*International applicants\* should also submit:*

- \_\_\_\_\_ Official TOEFL or IELTS score report if English is not your native language or if you do not have a degree from an accredited U.S. college or university.
- \_\_\_\_\_ Financial statement showing you have funds for your first year of study. It may be submitted after the admission decision is made. (<http://www.iss.ku.edu/submit-proof-financial-support>).

The Graduate Application Processing Center's contact information is below:

Graduate Application Processing Center  
1450 Jayhawk Blvd., Room 313 Strong Hall  
University of Kansas  
Lawrence, KS 66045-7535  
Phone: (785) 864-6161; Fax: (785) 864-3119  
E-mail: [gapc@ku.edu](mailto:gapc@ku.edu)  
Website: <http://www.graduate.ku.edu/apply/index.shtml>

School of Architecture, Design and Planning contact information is below:

Gera Elliott  
Admissions Coordinator  
School of Architecture & Design  
1465 Jayhawk Blvd., Room 205 Marvin Hall  
University of Kansas  
Lawrence, Kansas 66045-7614  
Phone: (785) 864-3167; Fax: (785) 864-5393  
E-mail: [arch@ku.edu](mailto:arch@ku.edu)  
Website: <http://arcd.ku.edu/>

Application deadlines: Spring: January 1<sup>st</sup>; Summer: June 1<sup>st</sup>; Fall: August 1<sup>st</sup>.

(revised 09.14.17)